



6th Form Application Form

ENTRY YEAR: 2019/20

Deadline Date for Submission:

25.01.2019

Details of Student																								
Legal Surname:		Legal Forename:		Middle Name:																				
Preferred Surname: <i>(if different from above)</i>			Preferred Forename: <i>(if different from above)</i>																					
Date of Birth:			Gender: Male / Female <i>(please circle)</i>																					
House No/Name:			Town:																					
Road/Street:			County:																					
District:			Post Code:																					
Student Mobile Number:			Student Email Address:																					
Details of Parent/Carer(s)																								
<p>We are required by law to keep a register of all parents of students at the Academy. This includes natural and adoptive parents and carers, all of who are entitled to vote in elections for Academy governors etc, even if they do not have custody of the child. National Insurance and Date of Birth Information is not mandatory but will allow the Academy to automatically verify your child's eligibility to additional funding streams for example Pupil Premium. This additional funding can then be used to support your child during their time at the Academy.</p>																								
Title (Mr/Mrs/Ms) <i>(please circle)</i>	First Name:	Surname:	DOB: (DD/MM/YYYY) <table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>											National Insurance No: <table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>										
Mobile Telephone No:		Home Telephone No:		Work Telephone No:																				
Email Address: <i>(Essential as this is our preferred method of communication with you)</i>			Profession/Occupation:																					
Address: <i>(if different to Student's Home Address)</i>																								
Relationship to child:																								
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Relationship to child:																								
To whom should letters be addressed?																								
Main email address for Intouch contacts, as only priority 1 is used:																								

Emergency Contacts – please indicate who should be contacted in the event of illness/emergency			
Name	Address (if different from above)	Tel. No. (Home, Work, Mobile if different from above)	Relationship to Child

Medical Information	
Name of Doctor's Surgery/Health Centre:	
Address:	
Post Code:	
Telephone No:	

Medical Conditions - Please ✓ appropriate box(es) of any medical conditions your child has				
NONE		Allergy to egg white		Hayfever
Asthma (**see below)		Allergy to pulses		Heart Condition
Arthritis		Allergy to steroids		Multiple Sclerosis
Allergy to Penicillin		Allergy to seafood		Tuberculosis
Allergy to artificial colouring		Cystic Fibrosis		Hearing Impairment
Allergy to Nuts		Diabetes		Vision Impairment
Allergy to citrus fruit		Eczema		
Allergy to dust		Epilepsy		
Other (please specify): 				
**Please complete the following information if you have ticked that your child has Asthma				<i>Please circle</i>
In the event of my child displaying symptoms of Asthma, and if their inhaler is not available or unusable, I consent for them to receive Sulbutamol from an emergency inhaler held by the Academy for such emergencies. If you wish to opt out of this procedure, please contact the Academy directly.				
Is there any medication your child is required to carry or hold at the Academy e.g. Inhaler for Asthma, EpiPen for Nut Allergy?			Yes	No
If you have ticked Yes, please give details of the medication here:- 				

COURSE CHOICES

We are continually reviewing our curriculum. Below are some of the courses that may run next year. Should you have any other courses that interest you, please detail in the relevant space below. *Please note that courses will only run according to sufficient uptake and may be subject to change.*

Please check our website for our entry requirements.

A Levels

OR BTEC

Choose up to four from:	✓
Art	
Biology	
Business	
Chemistry	
Computer Science	
Drama	
Economics	
English Literature	
French	
Further Mathematics	
Geography	
Government and Politics	
History	
Mathematics	
Media Studies	
Music	
Philosophy	
Photography	
Physics	
Physical Education	
Product Design	
Psychology	
Sociology	
Spanish	
Please add any other courses of interest to you	

Equivalent to 3 A levels	✓
Business	
Sport	
Equivalent to 1 A level	✓
Applied Science	
Business	
Cambridge Technical	
Sport	
Travel & Tourism	
Health & Social Care	

EXAMINATION RESULTS

Examination results gained and or examinations to be taken																																										
Date of Exam	Exam Board (Edexcel, AQA etc)	Subject	Qualification (GCSE, BTEC, etc)	Grade predicted	Grade achieved																																					
EXTERNAL STUDENTS ONLY - Please ask your current school for your: UPN number UCI number																																										
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Sibling Information			
Does your child have any siblings in the Academy? <i>(Please circle)</i>		Yes	No
Name of sibling		Name of sibling	
Year Group		Year Group	
House Tutor Group		House Tutor Group	

Current/Previous Education			
Please list previous schools attended with dates. Use the Notes column to give details of any special educational provision etc.			
School Name & Address	From: (DD/MM/YYYY)	To: (DD/MM/YYYY)	NOTES

ETHNIC & CULTURAL					
Please take the time to answer these questions to help us see that your child and other children get the best out of their schooling. The government has asked schools/academies to collect this information – but you do not have to give it unless you want to. Any information you do give will be treated in strict confidence. This part is about ethnic background. It is not citizenship or nationality. Please tick the ethnic group which your child belongs to.					
ETHNICITY <i>Please ✓ one box only</i>	CODE	✓	ETHNICITY	CODE	✓
Bangladeshi	ABAN		Any Other Mixed Background	MOTH	
Indian	AIND		White & Asian	MWAS	
Any Other Asian Background	AOTH		White & Black African	MWBA	
Pakistani	APKN		White & Black Caribbean	MWBC	
Black African	BAFR		Information Not Yet Obtained	NOBT	
Black Caribbean	BCRB		Any Other Ethnic Group	OOTH	
Any Other Black Background	BOTH		Refused	REFU	
Chinese	CHNE		White British	WBRI	
Any Other White Background	WOTH		White Irish	WIRI	
Gypsy/Roma	WROM		Traveller of Irish Heritage	WIRT	

Languages Spoken (please ✓ appropriate box(es)):							
Language	Speak	Read	Write	Language	Speak	Read	Write
Arabic (Specify):				Hindi			
Bengali				Polish			
Cantonese				Urdu			
Spanish				Punjabi			
French				Another Language Specify:			
English				Another Language Specify:			
Students First Language (Please Specify)							
Students Home Language(s) (Please Specify)				Which language(s) are spoken at home?			
English as an Additional Language YES / NO EAL - Was the 1st language spoken by your child, a language OTHER than English?							

Religion (please ✓ appropriate box)			
Please tick one box only. Some religions may have more than one denomination. If you wish, you can say which denomination on the space at the bottom of this section.			
Buddhist			Muslim
Christian			Sikh
Hindu			Other (Please specify):
Jewish			No Religion
			Refused
Nationality			
Nationality (Please state):			
Country of Birth (Please state):			
Date of Arrival in the UK (Please state):			

Equality Questionnaire

The Equality Act places a duty on public bodies to:

- Promote equality
- Eliminate discrimination that is unlawful under the Disability Discrimination Act (1995)
- Eliminate disability related harassment
- Promote positive attitudes
- Encourage participation
- Take steps to meet disabled people's needs

We therefore need to know which of our students may have any 'disability' covered by the Equality Act. Please tick the appropriate boxes below to show which disability or medical condition applied to your child.

NB A child has a disability if she/he has a physical or mental impairment which has a substantial and long term adverse effect on his/her ability to carry out normal day-to-day activities. The term 'disability' includes medical conditions such as heart disease, diabetes, severe disfigurement, depression, schizophrenia, dyslexia, epilepsy, Downs Syndrome, physical and sensory impairments. It also includes learning difficulties such as SpLD (Dyslexia, Dyspraxia etc), ADD, ADHD, MLD, SLD, SLCN, ASD (including Asperger's Syndrome).

SEND	Yes	No	Description/Details
Has a visual impairment			
Wears glasses all the time			
Wears glasses – distance			
Wears glasses – reading			
Has a hearing impairment			
Wears a hearing aid			
Has a Statement of Education Needs or E H C Plan			
Has a reading difficulty			
Has been diagnosed as Dyslexic			
Has a spelling difficulty			
Has poor handwriting			
Has been diagnosed with Dyspraxia			
Has difficulty concentrating			
Has difficulty sitting still			
Has been diagnosed as ADHD			
Has a speech difficulty			
Has social difficulties			
Has Aspergers / Autistic Spectrum Disorder			
Has difficulty with Mathematics			
Has any other difficulties			
Has received Exam Access Arrangements			Must supply recent evidence of need
SEND	Yes	No	Description/Details
Has an Educational Health Care Plan (EHCP)			Please provide a copy of the EHCP with this form

All students applying with an EHCP for a place in the Langley Academy 6th Form must meet with the SENCO for a full assessment at time of application. Places can be withdrawn if parent/carers have not declared that an EHCP is in place or in the process of being submitted.

YOUNG CARER

Please give details:

A **young carer** is someone aged 18 or under who helps look after a relative with a disability, illness, mental health condition, or drug or alcohol problem. A **young carer**, probably looks after one of their parents, or cares for a brother or sister.

Lunchtime Arrangements / Dietary Needs (please ✓ appropriate box(es))

Academy Meal	<input type="checkbox"/>	Gluten Free	<input type="checkbox"/>	No Nuts of any type	<input type="checkbox"/>	Vegetarian	<input type="checkbox"/>
Packed Lunch	<input type="checkbox"/>	Halal (No Pork)	<input type="checkbox"/>	No Wheat	<input type="checkbox"/>	None	<input type="checkbox"/>
Free School Meals **	<input type="checkbox"/>	Kosher	<input type="checkbox"/>	Observes Ramadan	<input type="checkbox"/>	Other <small>(please specify)</small>	<input type="checkbox"/>
	<input type="checkbox"/>	No Dairy Produce	<input type="checkbox"/>	Sikh/Hindu Diet (No Beef)	<input type="checkbox"/>		

** If your child is entitled to Free School Meals, please enter your details in the Parent/Carer section of this form. We will need your Surname, Date of Birth and National Insurance Number to process your claim through the ECS service provided by Slough Borough Council. More details about Free School Meals can be found in the Additional Information Document.

Transport to the Academy (please ✓ appropriate box)

1. Walking	<input type="checkbox"/>	5. Coach/Mini bus	<input type="checkbox"/>
2. Cycling	<input type="checkbox"/>	6. Taxi	<input type="checkbox"/>
3. Car	<input type="checkbox"/>	7. Other	<input type="checkbox"/>
4. Service Bus	<input type="checkbox"/>		

Student Photographs

I understand that The Langley Academy may take photographs of students at the Academy and use these images in the prospectus as well as on the website or on project display boards around the Academy. From time to time, the Academy may be visited by the media who will take photographs at certain events. Students will often appear in the images, which may appear in local or national newspapers or on televised news programmes. I give permission for my child to be included in these photographs when necessary.

Agree

Disagree

Academy Trips and Visits

I give permission for my child to attend Type I visits as defined in the Academy's Health and Safety of Students on Education Visits Policy (available via the Academy website). I understand that some trips and visits may return and/or depart outside of the normal Academy day. Details of this will be provided on an information letter and no further consent will be required.

There are two categories of Type I visit:-

- R: regular, routine off-site activities. (e.g. the use of off-site facilities for PE)
- S: specific, one-off or occasional visits. (e.g. museum visits, field study visits)

Agree

Disagree

Medication

I give permission for my child to self-medicate, if required, on off-site activities and understand that although supervision will be provided by the Academy in accordance with the Academy's Health and Safety of Students on Education Visits Policy, a trained first aider will not necessarily be present.

Home in Emergency

In rare and very exceptional circumstances such as a sudden deterioration in weather conditions, we may need to release your child early during the Academy day in order to ensure their safe return home. It is now our Policy, that in the event of such unusual circumstances, we release the students without having to inform the parents. We do this as students and staff need to get home as quickly as possible and the weather can turn rapidly and travelling home can become extremely dangerous so students will not be looked after at the Academy.
In the event of closing the Academy, all students will be told to contact you through their mobile phones or the use of a friend’s mobile.
Given that our weather forecasting service is pretty accurate, you should be able to plan for this by ensuring that your child has a house key and perhaps advising them to walk home with a friend or sibling.
The Academy will contact parents/carers via text/email to inform you of our decision to close. We will also leave a message on the Academy answerphone and on the website as well as informing the local radio stations and the local authority.

Emergency Medical Consent

I agree to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of any insurance cover provided.

Permission to Share Details

By signing this form, you give The Langley Academy Trust permission to share these details with Slough Borough Council, as required, to check the free school meal and other funding eligibility of your child during their time as a student within the Trust. Slough Borough Council may share these details with other sources as allowed by law to verify ongoing entitlement.

Privacy Statement

The Langley Academy Privacy Statement is currently being updated to comply with the new GDPR requirements and will be placed on our Website during April 2018.

Safeguarding

The Langley Academy takes the safeguarding of its students very seriously. It is the responsibility of the legal parent/carer to inform the Academy in writing of any issues that may compromise the safety of students. i.e. Sole Contact.

I give The Langley Academy Trust permission to share all details included in this form with Slough Borough Council, as required, to check the free school meal and other funding eligibility of my child during their time as a student within the Trust. I understand that Slough Borough Council may share these details with other sources as allowed by law to verify ongoing entitlement.

I understand that The Langley Academy will refer to the information provided on this form for activities both on and off-site. I also confirm that I will inform the Academy of any changes to this information immediately, so the safety of my child is not compromised.

Signed by Student

Name of Parent/Carer:

Date

AIM OF THE ACADEMY

To provide unique and enriching opportunities for all

PRINCIPLES

The Langley Academy Online Usage Policy (The Langley Academy's Virtual Learning Environment/VLE)

This Policy applies wherever access to The Langley Academy Network (LAN) is provided. This policy applies whenever information is accessed through LAN/VLE, whether the computer equipment used is owned by The Langley Academy or not. The policy applies to all those who make use of the LAN and VLE Service.

The Langley Academy owns and administers the policy.

PURPOSES

Security

- This Policy is intended to minimise security risks. These risks might affect the integrity of The Langley Academy's data, the Authorised LAN/VLE User and the individuals to which the LAN/VLE data pertains. In particular these risks arise from:
 - The intentional or unintentional disclosure of login credentials
 - The wrongful disclosure of private, sensitive, and confidential information
 - Exposure of The Langley Academy to vicarious liability for information wrongfully disclosed by authorised users

Data Access

- This Policy aims to ensure all relevant aspects of the Data Protection Act (1998) and Fair Processing Policy are adhered to
- This Policy aims to promote best use of the LAN/VLE system to further the communication and freedom of information between The Langley Academy and Parents/Carers

GUIDELINES

The LAN/VLE system is provided for use only by persons who are legally responsible for student(s) currently attending the Academy.

Access is granted only on condition that the individual formally agrees to the terms of this Policy.

The authorising member of academy staff **must** confirm that there is a legitimate entitlement to access information for students the names of whom must be stated on the Online Usage Policy Declaration.

A copy of the form will be held by the Academy for audit purposes.

Personal Use

Information made available through the LAN/VLE system is confidential and protected by law under the Data Protection Act 1998. To that aim:

Users must not distribute or disclose any information obtained from the LAN/VLE system to any person(s) with the exception of the student to which the information relates or to other adults with parental/carer responsibility.

Best practice is not to access the LAN/VLE system in any environment where the security of the information contained in the LAN/VLE system may be placed at risk e.g. a cybercafé.

Password Policy

You must assume personal responsibility for your username and password. Never use anyone else's username or password.

You must always keep your individual username and password confidential. These usernames and passwords should **never** be disclosed to anyone. Passwords and usernames should never be shared.

In some instances users may be given the right to change the LAN/VLE password from the one originally issued by the Academy. If this is the case the following rules must be followed:

- Passwords must be at least 6 characters (a-z, 0-9) in length
- Passwords must contain at least 1 number (0-9)
- Passwords must not be similar to your own name or username for example: campbell1

Questions, Complaints and Appeals

LAN/VLE users should address any complaints and enquiries about the LAN/VLE system to The Langley Academy in writing to The Head of ICT.

The Langley Academy reserves the right to revoke or deny access to the LAN/VLE system of any individual under the following circumstances:

- The validity of parental/carer responsibility is questioned
- Court ruling preventing access to child or family members is issued
- Users found to be in breach of the LAN /VLE usage policy

If any child protection concerns are raised or disputes occur the Academy will revoke access for all parties concerned pending investigation.

Please note: Where the LAN/VLE access is not available The Langley Academy will still make information available according to Data Protection Act (1998) law.

Users are liable for any potential misuse of the system and/or breach of the data protection act that may occur as a result of failing to adhere to any of the rules/guidelines listed in this document.

The LAN /VLE Online Usage Policy Declaration

Please only sign if you have fully read the Online Usage policy. By signing the acceptance form you are agreeing that you have fully understood the terms and conditions and all the instructions/policies of the LAN (Academy's VLE).

Please contact The Head of ICT at The Langley Academy if you are not sure of any policies and terms and conditions of use.

Declaration

I hereby confirm that I have read and fully understood the terms and conditions document attached and will strictly follow the policies of the usage of the LAN (Academy's VLE).

Parent Signature

Parent/Carer Name

THIS SECTION MUST BE COMPLETED

Additional Information – ACADEMY USE ONLY

Please make any notes which might be useful about the student and or their family on this sheet. For example information relating to SEN issues, numeracy, literacy, EAL, concerns regarding health.

What do they enjoy or are good at, dislikes or difficulties, friends and sibling etc.

Admission No:	UPN:
Admissions Date:	Banding:
Buddy:	House & Registration Group:

Additional Information