



Application for Free School Meals

Only children, whose parents/carers are eligible under **ANY** of the following categories, will be entitled to free school meals:-

- **Income Support (IS)**
- **Income Based Jobseeker Allowance (IBJSA)**
- **Employment & Support Allowance (Income Related) (ESA(IR))**
- **Support under Part VI of the Immigration and Asylum Act 1999**
- **Child Tax Credit (TC602) - if you have a yearly income of less than £16,190 and do not get Working Tax Credit**
- **Guarantee Element of State Pension Credit (M1000 Award Notice).**

Free school meals cannot be provided until we have received this form and verified your eligibility.

You can prove your eligibility for:

- **Income Support** by showing your Income Support letter "About your Income Support" or asking your benefit office to sign and stamp this form.
- **Income Based Job Seekers Allowance** by providing a letter confirming that you are receiving Income Based Job Seekers Allowance or asking your benefit office to sign and stamp this form.
- **Asylum** by providing a letter/document from the Home Office/Local authority confirming your status as an Asylum Seeker or if you have the Asylum Seeker Status you can ask the local authority supporting you to sign and stamp this form.
- **Child Tax Credit** by showing your Tax Credit Award Notice (FormTC602) received from the Inland Revenue.
- **Guarantee element of State Pension Credit** by showing the school your Pension Credit M1000 Award Notice.

You must advise us if there are any changes to the information you have provided on the form.

PLEASE NOTE THAT A BANK STATEMENT **WILL NOT** BE ACCEPTED AS PROOF THAT YOU ARE IN RECEIPT OF SUPPORT

For Office Use Only	

Details of Parent/Guardian

	Surname	Other Name	National Insurance Number
Mother			
Father			
Carer			

Details of Home Address

Mother	Address of Father (if different from mother)

Details of Dependent Children

Surname	Other Name	Date of Birth	School Attended at present

Details of Benefit (please tick) OR Please ask the Relevant Agency to Stamp (please see overleaf)

Income Support	
Income Based Job Seekers Allowance (IBJSA)	
Employment & Support Allowance (Income Related) (ESA(IR))	
Pension Credit M1000 Award Notice	
Child Tax Credit (TC602)	
Support under Part VI of the Immigration and Asylum Act 1999	

Declaration by Agency

I certify that the applicant is currently in receipt of Income Support or Income Based Job seekers Allowance/has Asylum Seeker Status.

Signature of Officer

Position held

Official Stamp

Declaration by School

I confirm that I have seen proof of entitlement to Benefit/Asylum Seeker Status/Tax Credit Status or Pension Credit Status

Signature

Position.....

Declaration by Applicant

I CERTIFY THAT THE INFORMATION GIVEN IS TO THE BEST OF MY KNOWLEDGE AND BELIEF CORRECT.

I understand that the Authority may make further checks and require further documentary evidence in respect of any entry on the form. I confirm that I have read the notes overleaf and undertake to inform the Authority of any change in my circumstances.

Signature of Applicant.....

Date.....

PLEASE REMEMBER TO PROVIDE PROOF OF ELIGIBILITY AS DETAILED OVERLEAF