

5th December 2016

Dear Parents/Carers

I am writing to inform you of the arrangements for the last day of term on Friday 16 December. Students are allowed to wear Christmas jumpers as part of their uniform (over their shirts, but under their blazers). Donations will be collected at the gates in the morning with all funds raised going to Save the Children.

Students will have lessons as normal for periods 1 and 2. Break will be at the normal time of 10:20 to 10:40. The Executive Principal's Assembly will take place at 10:40 and then students will be in their House Tutor rooms for their individual parties. Students will be dismissed at **12:00** to go home promptly and start the Christmas break.

The first day back to school for students, after the Christmas break, will be on **Thursday 5th January 2017** with lessons starting as normal at **08:20 a.m.** All information will also be available on our website.

I would like to wish you and your families a very happy and restful Christmas break.

Yours sincerely



Alison Lusuardi
Head of School