



Academic Honesty

Policy

The Langley Academy Academic Honesty Policy

Academic honesty is the ethical and moral approach to all aspects of learning. It is the responsibility of the academy to ensure that students are given adequate advice and guidance regarding honest academic procedures. It is up to the student to put these procedures into practice.

Unacceptable academic practices include:

Cheating.

- Deliberate use of unauthorised technology or materials with the specific intention of gaining an unfair advantage regardless of the type of academic situation.
- Unauthorised collaboration with others during exam or assignment scenarios.
- Copying someone's work, or having it done for you, and presenting it as your own.
- Altering previously graded work and resubmitting to satisfy another assignment.
- Unethical methods of researching or presenting material.
- Altering, falsifying or mis-quoting information in order to satisfy one's own criteria.
- Embarking on any activity that might hinder or undermine another student's work or learning.

Plagiarism.

- Plagiarism is the unintentional or deliberate use of another person's work, regardless of format, without giving due credit to them by citing and a detailed bibliography.
- Inaccurate paraphrasing or presentation which may distort the understanding or content of the original information.

- Claiming ownership of any piece of work which is not entirely the students own.
- Using information or materials that are clearly identified as copyright protected.
- Fabricating or falsifying information.
- Inaccurate citing of resources.

Conduct.

- Commit any act that may harm the reputation of The Langley Academy, it's staff or students.

Sanctions.

- Any case of academic dishonesty will be thoroughly investigated by the academy's senior leadership. The person involved will have every opportunity to explain or justify their actions. If any sanctions are imposed, they will reflect the seriousness of the allegation.

I have read and agree to the conditions of the policy.

Student Name.....

Signature.....

Date.....

Staff Name.....

Signature.....

Date.....