

Meeting Date	2 December 2015
Meeting Location	Boardroom
Meeting	Parent Forum

Attendees:

Name	Company	Initial	Copies
			1 each
Additional Distribution:			
Signed:		Date:	

Discussion	Action
<p>1 Feedback on minutes and matters arising from 14 October 2015 Mr Blewett went through the minutes which were approved</p> <p>Restaurant and menu – These are on the website at http://www.langleyacademy.org/pages/restaurant.html right at the bottom.</p> <p>Parents should also be able to look at their child’s ParentPay account for details of what they actually purchased. The Restaurant queue for lunch continues to be monitored and the Academy are looking at curriculum review. Mr Blewett demonstrated menu choices on the website. Parents confirmed that the menu should be placed at the beginning of the page for the Restaurant. Parents can receive notifications of the amount of money remaining on a student’s lunch card so they can top up.</p> <p>Action: Menu is moved up the page Action: Highlight to all parents to have notifications set on their ParentPay account and students to see an adult if they have no money and need food.</p> <p>PE Uniform - Everything is now running smoothly. The Academy are working with a new uniform shop in Langley to see if they are able to match the products. The Academy are also setting up an online option direct with Price & Buckland so parents can go direct if they want to. Mr Bryant apologised for uniform that had been ordered and not received. This will be investigated. Parents continue to support the Academy in respect of Uniform.</p> <p>Careers - the link and recruitment tool for the website is still in progress. The website will move to a trust website, including policies, who to contact, if you had a complaint, about the Trust. The Langley Academy have commissioned a group of people to develop the website and will be up and running by the middle of next term.</p> <p>New year system - continues to be monitored. It is important that the buddy system is protected.</p> <p>Show my Homework - One parent continues to have a problem logging in. Parents find it useful, however some teachers are not placing homework on the site, but the expectation is that from January INSET, all faculties will be on there.</p> <p>Assemblies – Raising Standards Leaders are aware of students’ names being projected in assemblies in respect of attendance.</p> <p>Student Receptionists - Y7 and Y8 rota for reception duty has been explained to students.</p> <p>Enrichment choices – Students not receiving their first choice in Term 1. 12 out of 360 students were not successful in securing their first or second choice.</p>	<p>PBL</p> <p>PBL/JRA</p> <p>PBL</p> <p>LHU</p>

<p>2</p>	<p>Harsh weather protocols Parents agreed the Academy could send children home if weather conditions were severe and the Academy needed to close. Students will be allowed to contact parents and go home. As weather forecasts are accurate these days students should have a key for them to go home.</p> <p>Action: The Academy will send a letter to all parents explaining the protocol.</p>	<p>RBY</p>
<p>3</p>	<p>New Report format This is still a work in progress. Reports for Y7 and Y11 will be sent home with data. Reports will be every 8 weeks from next year. These will be electronic and not posted.</p>	
<p>4</p>	<p>Additional INSET Day in January 2016 Online training for safeguarding and radicalisation will be given to all staff during the January INSET.</p>	
<p>5</p>	<p>Length of school holidays next year Mr Bryant explained Upton Court and Slough & Eton had a 2 week October half term this academic year. Extra homework could be provided for students to complete during the break. Majority of the parents at the meeting were in favour of this change to the Academy year.</p> <p>Action: - Academy to go to consultation. Action: - Look at possible alternatives the Academy can provide.</p>	<p>RBY</p>
<p>6</p>	<p>AOB Tutor groups - These seem to be more academic than pastoral. This is also a concern shared by some teachers. This is being monitored.</p> <p>Action: - Meet with key staff and possibly some students. Needs to be more academic but could be too much at present.</p> <p>Parents were concerned with so many letters being posted home or handed out and left in school bags.</p> <p>Action: - All letters to be emailed to parents unless the Academy do not have an email address, then they are to be posted.</p> <p>PE kit - Parents felt the new track suit top is not suitable for cold weather.</p> <p>Action: - This will be looked into together with the quality of the jacket.</p> <p>French trip in 2016 – Parents had some concern with the climate of the world at present. Department of Education guidelines are that trips should carry on.</p> <p>Date of next meeting: 3 February 2016</p>	<p>RBY/PBL</p> <p>PBL</p>
	<p>Meeting closed at: 18:50</p>	